**General Membership Meeting**

**August 23, 2018**

**PHS**

Meeting was called to order at 9:16am

Notes submitted by Nicole Hopley

**Introductions:**

**President-**Erin Bakkom

**1st Vice President-** Doreen George

**2nd Vice President-** Anna Nuttall

**Treasurer-** Andrea Chicooree

**Recording Secretary-** Nicole Hopley

**Corresponding Secretary-** position open

The Association of Portsmouth Teachers will meet on the 3rd Wednesday of each month at 3:45 at PHS. All teachers are welcome to attend.

If you have contractual concerns or questions please contact the following;

**Head of Contract Maintenance and @ PMS-** Christine Kwesell

**Contract Maintenance @ PHS-** Doreen George and Mike Rowe

**Contract Maintenance @ Elementary Schools-** Nicole Hopley

This year we will go into negotiations. Please familiarize yourself with the current contract and bring any issues to the negotiation team. A survey will go out to members for your feedback.

**Negotiation Team Members:** Erin Bakkom, Laurie Lebar, Molly French, Amy Jones, Andrea Chicooree, Kristine Wade, Doreen George, Rick Hugener

**Approval of Minutes**: A motion to approve the minutes was made by seconded by Christine Stilwell. May minutes were approved.

**APT Website:** Please visit our website to read minutes from our monthly meetings, school board minutes, healthcare news and other information.

[**http://portsmouthteachers.neanh.org**](http://portsmouthteachers.neanh.org/)

**Password: Clippers603**

**Business:**

**Approval of Minutes:** A motion was made by Chrissy Kwesell and seconded by Chris Wood to approve the May 2018 minutes. The minutes were approved.

**NEA dues:** Roughly $41 will be deducted from paychecks in October. If you wish to pay in full, please notify Andrea Chicooree at [achicooree@sau52.org](mailto:achicooree@sau52.org) and send full payment by check made out to Association of Portsmouth Teachers at least 2 weeks before the first October paycheck.

If you have donated to APPLE CORPS (NHEPAC) we are no longer able to add your private pledge to your payroll deduction. You may donate privately. If you would like an APPLE CORP envelope, please contact Andrea Chicooree.

**Paychecks:** Our first paycheck will be given on August 31st. If you do not receive direct deposit, your paycheck will be given to you, Thursday, August 30th. Please be sure to check your paycheck carefully.

**Approval of Budget:** A motion was made by Chrissy Kwesell and seconded by Chris Wood to approve the proposed budget for the school year 2018-19. The budget was approved.

**New Business:** Employee/Student: “Staff members are expected to maintain courteous and professional relationships with students, maintain an atmosphere conducive to learning through consistently and fairly applied discipline, and established professional boundaries.”

Contact with students outside of school via social media or in person can be misconstrued by students, parents or teachers. Please be careful when in contact with students outside of school and be sure to see the school board policy for questions you may have.

Professional Attire- As per the school handbook: **“**School employees shall dress in an appropriate and acceptable manner that has a positive influence on the students and provides a model for student dress and personal appearance.”

Leave Of Absence: Please make Andrea Chicooree aware if you take any leave.

A motion to adjourn was made by Peter Roul and seconded by Kathleen Curtin

Meeting adjourned at 9:29